

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: August 22, 2011

TIME: 4:30 p.m.

PLACE: Battell Center Community Room

PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West and Mike Bergin

ALSO PRESENT: Michelle Wotring

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:31 p.m. The Pledge of Allegiance was recited. Mr. Wagle then requested approval of the August 8, board meeting minutes. Mr. Coppens moved to approve the minutes as presented and Mrs. Teeter seconded it. The motion carried unanimously.

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OLD BUSINESS:
None at this time.

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NEW BUSINESS:

The 2012 Park Salary Resolution was presented to the Board. Mrs. Teeter moved to approve the Salary Resolution as presented and Mrs. West seconded the motion. The motion carried unanimously.

The Golf Committee evaluated the arrangement made previously with Mr. Frye in April of 2010 regarding a driving range. The Committee's annual review revealed that the driving range concept had not produced much revenue, was not very beneficial to all users, and that it was a point of friction with golf customers. Mr. Shriner stated that some of that friction included observations by golfers that City employees were doing most of the work associated with the driving range while the City was only receiving 25% of the proceeds. The Committee recommended to the Board that the Department should immediately cease the operating of a driving range at Eberhart and allow the space to become a practice area for use by all Eberhart patrons at no charge. Mr. Coppens, on behalf of the Golf Committee, moved to cease driving range operations as of Wednesday, August 25, 2011, and Mr. Bergin seconded his motion. The motion carried unanimously.

The Golf Committee instructed that Mr. Frye be notified in person by his superiors, either Mr. Klaer or Mrs. Carpenter, and that signage be placed at Eberhart to notify customers of this change. The Committee also clarified that the purchasing of range balls was no longer compulsory in order to utilize the practice area and that the area could still be used by the Golf Pro for teaching lessons, as long as a sign was posted daily indicating that the area would be closed during lessons at XX:XX time.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
1100277	\$2,610.30
1100278	\$1,250.50
8-22-11	\$26,281.59

Mrs. Teeter moved to approve the claims as presented on the above dockets and Mr. Shriner seconded the motion. The motion carried unanimously. *(Minute-taker's note concerning Docket # 8-22-11: Due to conversion of the City's financial software, data entry in the former software was not possible. A manual docket created in Excel was presented for approval instead.)*

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mr. Shriner moved to adjourn the meeting and Mrs. West seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:55 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary